



COACHES INFORMATION PACKET

Tournament Time Sports Spring Nationals May 3-5, 2019



Tournament Time Sports, LLC

- Date:** May 3-5, 2019
- Facilities:** Marshall University Rec Center, Spring Valley High School
- Entry Fee:** \$249.00 per team
*No Team will be considered in the tournament until entry is paid in full. Once a team has entered tournament and paid entry, refund policy will apply.
- Spectator Admission:** Daily admission of \$7.00 will be required for ages 10 and up. Nine years of age and under will be admitted for free. All admission will be available at the front entrance of the tournament facility that your games are scheduled in. You will be allowed re-entry on the same day with the proof of a wristband.
- Registration:** All coaches will need to sign in on the first day of the tournament and receive a coach's pass. You will be given two coaches pass and one admission pass. It is your responsibility to keep up with your passes. If you can't present pass at gate you will be required to pay. You will need to check in with the tournament director on site. You must turn in your official roster for the event and your liability waivers once you register. Only the head coach needs to be present.
- Rules of Play:** The rules of play will be the National Federation of High School Basketball except where amended by Tournament Time Sports™, LLC. Please click rules link to download additional copy of the rules.
- Schedule / Results:** Schedule will be posted the Wednesday before the tournament weekend. Results will be updated live. Visit www.tournamenttimesports.com and select your tournament to view schedule and results.
- Game Format:** Two 20 minute half's with running clock. 5 minute warm up. 3 minute halftime. Clock stops in the last two minutes of each have. Clock stops on time-outs.
- Tournament Format:** Two pool play games. Teams will be seeded into a single elimination tournament bracket from pool play games.
*Each team or any given team may be required to play more than one game per day in pool and bracket play.



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- Bench Rules: Home team will be required to provide an official book keeper. **MUST USE PRINTED SCORE SHEETS PROVIDED ON SCORES TABLE AND TURNED INTO A DIRECTOR. PLEASE KEEP NAMES & POINTS OF BOTH HOME AND VISITING TEAMS SO THE DIRECTORS CAN USE FOR MEDIA EXPOSURE.** The visiting will be required to provide a score clock keeper. Please remove all trash from bench area after the game.
- Awards: 1st place will receive a team trophy as well as individual awards. 2nd place will receive individual awards.
- Team Documentation: Each team is required to carry with them for the duration of the tournament proof of the grade documentation for each player on his or her team. Failure to provide such documentation may result in player or team disqualification. Acceptable documentation includes the following. (copy of current grade card, copy of school letter head stating athletes current grade signed by the principal of the athlete's school, or any other legalized document from athlete's school stating current grade)
- Protest: All Protest has a fee of \$100.00 cash.
- Code of Conduct: Players', coaches' and spectators conduct should be above reproach, on and off the court. Misbehavior or misconduct may result in disqualification from the tournament. Coaches listed on the official team roster are responsible for the conduct of their players and any damages incurred to the facilities used by the players.
- Warm-Up & Game Balls: Please bring warm up balls. Tournament Time is not responsible for any lost equipment. Home team will provide game ball.
- Make all Checks Payable: Tournament Time, LLC
443 Palmer Avenue
Logan WV 25670
- Contact Info: Chad Hatfield 304-688-4893
Doug Williamson 304-687-6540



ZERO TOLERANCE POLICY

To: All Coaches
From: Tournament Time, LLC
Regarding: Conduct

This memo is to inform you that Tournament Time has a **ZERO TOLERANCE POLICY** fighting.

We ask that you meet with your parents, athletes and fellow coaches and advise them that any act of aggression will be met with severe consequences for the respective team and club. Please know and understand that formal criminal charges will be pursued. In addition, the team will be suspended from any Tournament Time competition both state and national levels.

Please advise the fans that if a fight breaks out, the tournament director or referee's will clear the gym of all spectators if deemed necessary and no refunds will be given.

Also, advise the parents they are prohibited from offensive or hostile language towards the coaches, athlete's, referee's, umpire's or other parents before, during or after the games. Disorderly behavior will not be tolerated.

Coach it is your responsibility to maintain your teams sportsmanship. We suggest you print this memo and distribute it to your parents and athletes'. This includes state and national competition, fighting or disorderly conduct will not be tolerated.



Basketball Rules

Grade:	Requirements:	Date:
1st Grade athlete	Must be in 1st grade as of	October 1, 2018
2nd Grade athlete	Must be in 2nd grade as of	October 1, 2018
3rd Grade athlete	Must be in 3rd grade as of	October 1, 2018
4th Grade athlete	Must be in 4th grade as of	October 1, 2018
5th Grade athlete	Must be in 5th grade as of	October 1, 2018
6th Grade athlete	Must be in 6th grade as of	October 1, 2018
7th Grade athlete	Must be in 7th grade as of	October 1, 2018
8th Grade athlete	Must be in 8th grade as of	October 1, 2018
9th Grade Athlete	Must be in 9th grade as of	October 1, 2018
High School Athlete	Must be in enrolled in 10th or 11th grade as of	October 1, 2018

Grade Documentation

Each teams head coach is required to carry proof of grade documentation with them for the duration of the tournament for each player on his or her team. Failure to provide such documentation for a player or team will result in the undocumented player setting out for that game or game being forfeited if player plays. (Forfeited games will receive a 15-0 victory) Protest will only be considered prior to start of a game. Acceptable documentation includes the following:

- Copy of current grade card from school athlete is attending.
- Copy of school letter head stating athlete's current grade signed by the principal of the athlete's school.
- Legalized document from athlete's school stating current grade.
 - Live Grades Copy
 - School ID
- State ID or driver's license.



Tournament Time Sports, LLC

Rosters:

Team Rosters are should be turned in upon registration of your team. This must be done before your first scheduled pool play game. No exceptions. (To be turned in upon registration at the gate to onsite tournament director)

Protest:

All Protest require \$100.00 Cash Fee and must be made prior to start of the game being protested. No protest will be considered after a game is started or played.

Sportsmanship:

Please help us maintain good sportsmanship with players, coaches, and fans. Coaches are responsible for the conduct of their players as well as their fans. If a coach receives a technical he/she will be asked to sit down the remainder of the game. If a coach receives a second technical he/she will be asked to leave the game and not return until the next game. If a coach or player is ejected from a game they must set out the remainder of that game but can return the next game. At any time, a coach or player is asked to leave a game they must return to the commons area and can't be within site or sound of the playing floor he or she was asked to leave. This rule applies to fans as well.

General Playing Rules:

- All games are played by National High School Federations of Basketball rules unless otherwise listed within this rule set.
- Home team must provide a book keeper and visiting team must provide score clock keeper each game.
- **MUST USE PRINTED SCORE SHEETS PROVIDED ON SCORES TABLE AND TURNED INTO A DIRECTOR. PLEASE KEEP NAMES & POINTS OF BOTH HOME AND VISITING TEAMS SO THE DIRECTORS CAN USE FOR MEDIA EXPOSURE.** (During pool play teams listed on the schedule first will be home team / during bracket play higher seed will be the home team.)
- No coolers allowed to complex of any sort. No Gatorade or Soda's inside at the playing floors.
- Each Team will be permitted only three coaches free at the gate. A coach's band will be provided for each of the three coaches for your team which must be worn the duration of the tournament event. If you can't show your coaches pass then you will be required to pay the gate fee.
- All Games will start on time or early unless previous game length delays the next games start. (Be at the complex 1hr prior your game start time and ready to take the floor, if games are ahead of schedule they will be played early.)

Tournament Rules:

- 5-minute warm up starting directly after previous game ends. (be ready to take the floor) (On bracket day there may be a trophy presentation before the start of your game please be considerate and allow the teams to receive their awards and to take pictures. 5 minutes will start after trophy presentation.)
- 3-minute halftime.
- First overtime 3 minutes. Second overtime 3 minutes. All other overtimes 1 minute.



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Tournament Rules Continued:

- 1) A team must have at least four players to start the game. Must finish with at least two.
- 2) Calls made by the referees are final. (You can't protest a call only a rule.)
- 3) A player may not play on two teams in the same age group. However, a player may play on an additional team of the same organization only, if the player is playing up in age divisions. The player must be listed on both rosters and his or her primary team must be listed as primary on the roster (this can't and will not affect any game scheduling.)
- 4) All divisions' boys and girls must shoot foul shots from the regulation foul line. (All divisions must start behind the regulation foul line. Only in the second and third grade divisions, players may cross over the foul line during the shot and it will not be counted a lane violation. However, the shooting can't charge the ball till it hits the rim as regulation.) *(1st Grade division will start in front of the free throw line)*
- 5) Game Ball Sizes

Division	Grade	Ball Size
Boys	1 st Grade	28.5"
Boys	2 nd Grade - 5 th Grade	28.5"
Boys	6 th Grade - High School	29.5"
Girls	1 st Grade	28.5"
Girls	2 nd Grade - 5 th Grade	28.5"
Girls	6 th Grade - High School	28.5"

- 6) Teams will have two full time outs per half and 1 time out during overtime. No carry overs to overtime.
- 7) All grades may press at any time. (any team up by 20 may not press) *(Boys 1st Grade Division and/or Girls 1st Grade - 2nd Grade division may not press at any time during the game except inside the last two min. of the game. May play defense at half court.) First grade division will be called as regulation basketball.*
- 8) Length of games will be 2 (two) 20 min halves with a continuous clock. (Clock will stop as regulation in the last two minutes of each half) (Clock will stop during timeouts) (Any team up by 25, Clock will run continuous with no stopping within 2 min of any half) (Clock will still stop during timeouts under this scenario)
- 9) Jump ball will be at the start of the game & start of overtime.
- 10) All Divisions will be played on 10' rims. *(Except 1st grade boys 2nd grade girls will play on drop down rims)*
- 11) (Tournament Time™, LLC will not be responsible for any lost or stolen items / equipment / Balls) **Please bring warm up balls. Home team will provide game ball.**



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Tournament Rules continued:

- 12) Tournament format will consist of
 - 2 Pool play games (seeded into bracket play according to rules listed in (13) of this rule set).
 - Guarantee of Three Games

- 13) Teams will be seeded with the following format and order:
 - Wins & Losses
 - Head to Head
 - Margin of Victory (20pt Max) (Forfeited games will be awarded 15-0 victory's)
 - Fewest points allowed
 - Coin Toss

- 14) Tournament Time™ Director has the right to re-draw bracket in case of an error. All decisions by Tournament Time™ are final.

**ABSOLUTLY NO ADVERTISMENT OF TOURNAMENTS OR SOLICITING OF TEAMS!
THANK YOU FOR YOUR UNDERSTANDING.**

We know you have a Choice, Thank You for playing in our Tournaments!

Tournament Time™ Sports - Get in the Game



Tournament Time Sports™, LLC Official Roster Sheet

2019 Tournament Time Sports Spring Nationals Presented by Tournament Time Sports™, LLC

Payment Must be made up front to be considered in the tournament!!!

Team Release: **COACH MUST READ THIS FORM AND THE SEPARATE TERMS AND CONDITIONS BEFORE SIGNING!**

I also accept the fact that games may be played in adverse weather conditions due to the nature of the event. I also release any rights to photographs taken and give permission for my name and my team name to be used for any news or promotional purposes.

Coach Signature: _____

Coach Cell Phone for Tournament contact: _____

Coaches' Name: _____

(Please List Two Coaches that will sign in at the Gate)

Team Name: _____

Address: _____

State/Zip: _____

Home Phone: _____

Work Phone: _____

Cell Phone: _____

Fax: _____

MUST BE COMPLETED IN ENTIRETY AND TURNED IN AT THE TOURNAMENT TO THE DIRECTORS TABLE BEFORE YOUR FIRST GAME IS PLAYED!!!

Rosters may have up to 10 player's maximum. Roster checks will be handled as official protests with the appropriate fees. Any player without parent or guardian signatures on the roster has no rights and assumes full personal liability for an action at this event.



Tournament Time Sports, LLC

Team Name: _____

Age Division: _____

Coach: _____

Date: _____

Player Name	Player Number	Player Grade	Player Birth Date



Tournament Time Sports, LLC

WAIVER OF LIABILITY, RELEASE, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT

For and in consideration of PARTICIPANT'S registration with Tournament Time, LLC (hereafter, collectively referred to as "TT") and PARTICIPANT'S being allowed to participate in the Tournament Time event and member team activities, PARTICIPANT or PARTICIPANTS parent(s) or legal guardian(s) on behalf of PARTICIPANT (if PARTICIPANT is a minor or has a legal guardian) relinquishes and waives any and all claims and causes of action for personal injury, property damage or wrongful death in connection with, relating to or arising from any and all TT events and member activities, wherever and however such personal injuries, property damage, or wrongful death occur. In the language which follows, any reference to a "PARTICIPANT" includes the PARTICIPANT and any and all of the PARTICIPANTS parent(s) or guardian(s) signing on behalf of such PARTICIPANT and "TT Activities" means any TT events and member team activities.

To the best of his or her knowledge, PARTICIPANT acknowledges, understands, has full knowledge of, and assumes all risks inherent in each and all TT Activities and understands that such sports and activities involve risks to PARTICIPANT, including possible bodily injury, partial or total disability, paralysis, death and other injuries and damages which may arise there from. PARTICIPANT further acknowledges and understands: (a) that such risks and dangers may be caused by the negligence of PARTICIPANT or negligence of others, including the "RELEASEES," identified below; and (b) that there may be risks and dangers in connection with or relating to TT Activities not known or reasonably foreseeable at the present time.

PARTICIPANT acknowledges, understands and assumes the risks arising from use of or presence in or at facilities or premises in or at which TT activities take place. PARTICIPANT further acknowledges, understands and agrees that included within scope of this Agreement are any claims or causes of action (a) arising from the performance or failure to perform maintenance or inspection or to supervise or control such facilities or premises; (b) relating to failure to warn of dangerous conditions existing in or at such facilities or premises; (c) arising from negligent selection, appointment or retention of any RELEASEES; and (d) arising from negligent supervision or instruction of or by any RELEASEES.

PARTICIPANT UNDERSTANDS AND AGREES THAT AN EXPRESS PURPOSE OF THIS AGREEMENT IS TO EXEMPT, WAIVE AND RELEASE RELEASEES FROM LIABILITY FOR PERSONAL INJURY, PROPERTY DAMAGE AND WRONGFUL DEATH CAUSED BY NEGLIGENCE, INCLUDING ANY NEGLIGENCE BY ANY RELEASEES.

PARTICIPANT expressly acknowledges and agrees that the activities at the event in which he or she is participating are dangerous and involve the risk of serious injury and/or death and/or property damage. PARTICIPANT further expressly agrees that the foregoing release, waiver, and indemnity provisions are intended to be as broad and inclusive as is permitted by the law of the state in which the event is conducted and that if any portion thereof is held invalid, it is agreed that the balance shall continue in full legal force and effect.

"RELEASEES" mean Tournament Time, LLC, and each of its respective affiliates and any sponsoring associations, member teams, event hosts, other PARTICIPANTS, coaches, officials, sponsors, advertisers, and owners and operators of facilities and premises used for TT Activities, and any and all officers, directors, agents, employees and representatives of any of the foregoing.

PARTICIPANT agrees that if any claims or causes of action relating to PARTICIPANT'S personal injury or wrongful death or for property damage relating to or arising out of any TT Activities is made or commenced against any RELEASEES, PARTICIPANT shall defend, indemnify and hold harmless such RELEASEES from such claims or causes of action and all damages and liabilities relating thereto, including reasonable attorneys' fees and costs and expenses to defend.



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PARTICIPANTS AGREE THAT:

1. Before participating in a TT Activity, they will inspect the facilities, premises and equipment to be used, and if they believe that anything is unsafe, they will immediately advise their coaches or supervisors of such conditions and refuse to participate.
2. Before participating in a TT Activity, teams will have the proper team insurance to cover the said team in its entirety.
3. It may be necessary to play games in adverse weather conditions due to the nature of the particular event.

PARTICIPANT ACKNOWLEDGES THAT HE OR SHE (A) HAD READ THE ABOVE PARAGRAPHS;

(B) HAS NOT RELIED UPON ANY REPRESENTATIONS OF ANY RELEASEES WITHOUT REASONABLE VERIFICATION OR INQUIRY;

(C) HAS, TO THE BEST OF HIS OR HER KNOWLEDGE AND TO HIS OR HER SATISFACTION, BEEN FULLY ADVISED OF THE RISKS AND POTENTIAL DANGERS OF TT ACTIVITIES; AND

(D) SIGNS THIS AGREEMENT VOLUNTARILY, UNDERSTANDING THAT THIS AGREEMENT IS NECESSARY IN ORDER FOR AMATEUR SPORTS EVENTS, SUCH AS THE TT ACTIVITIES, TO EXIST IN THEIR PRESENT FORM.

Privacy Statement

Coach/Manager Signature: _____

Date: _____



Tournament Time Sports, LLC

One of these must be filled out for each child and turned in with your roster.

Marshall Recreation Center and Campus Recreation Assumption of Risk, Waiver, and Release from Liability

In consideration of the use of the property, facilities and/or services of the Marshall Recreation Center, owned by Provident Resource Group - Marshall Properties, LLC, and the Department of Campus Recreation, managed by CENTERS, LLC, including any travel related thereto, the undersigned agrees as follows: 1. RISK FACTORS. The undersigned understands and acknowledges that the use of equipment and facilities provided by the Department of Campus Recreation at Marshall University and participation in Campus Recreation programs (Intramural, Informal, Instructional, Group Fitness, Physical Sports, Weight and Cardiovascular Training, Climbing, Swimming and any other programs and services sponsored by Campus Recreation and/or activities occurring in the building) involves risk including, but not limited to the following: risk of property damage, bodily injury, including, but not limited to permanent disability, paralysis and possibly death. These risks may result from the use of the equipment or facilities, from the activity itself, from the acts of others or the or from the unavailability of emergency medical care. 2. ASSUMPTION OF THE RISK. The undersigned voluntarily assumes all risks described in Section 1 above that may arise out of or result from the use of the equipment or facilities, and/or the services of the Marshall Recreation Center. Exception being any injuries caused by the gross negligence or willful or wanton misconduct of any officials, officers, employees, agents, or volunteers of Marshall University, Provident Resource Group - Marshall Properties, LLC, and CENTERS, LLC. 3. ACKNOWLEDGEMENT OF POLICIES AND PROCEDURES. The undersigned acknowledges reading and knowing all policies and procedures relating to the activities, facilities, and/or equipment and understands that the safe and proper use of facilities, equipment or participation in the activity is dependent upon carefully following such policies and procedures. The undersigned agrees to comply with and abide by all rules and regulations of the Marshall Recreation Center and of Marshall University. The Campus Recreation staff reserves the right to temporarily or permanently revoke or terminate the undersigned's membership privileges for any violations of the rules and regulations of the Marshall Recreation Center and of Marshall University or for any violations of the policies and procedures relating to the activities, facilities, and/or equipment of the Marshall Recreation Center. 4. PREREQUISITE SKILLS AND TRAINING. The undersigned acknowledges that he or she has the requisite skills, qualifications, physical ability and training necessary to properly and safely use the equipment, facilities, and to participate in programs and activities developed by Campus Recreation. The undersigned agrees that if he or she has any questions as to what skills, qualifications, or training is necessary to properly use the equipment, facility, or participate in such programs and activities, then he or she shall direct such questions to the appropriate Campus Recreation staff member on site. 5. WAIVER. The undersigned waives the protection afforded by any statute or law in any jurisdiction whose purpose, substance and/or effect is to provide that a general release shall not extend to claims, material or otherwise which the person giving the release does not know or suspect to exist at the time of executing the release. This means, in part, that the undersigned is releasing unknown future claims. 6. INDEMNIFY AND DEFEND. The undersigned hereby releases, waives, indemnifies and holds Marshall University, Department of Campus Recreation, CENTERS, LLC, Provident Resource Group - Marshall Properties, LLC, and all of their officers, trustees, directors, employees, and agents (hereinafter jointly referred to as "indemnitee") harmless from any and all claims, causes of action, suits, liability, losses, or damages for any property damage, property loss or theft, personal injury, death or other loss arising from or relating to the undersigned's use of the property, facilities, and/or services of the Marshall Recreation Center. 7. PAY. The undersigned agrees to pay for any and all damages to any property or indemnitee caused by the undersigned negligently, willfully or otherwise. 8. REPRESENTATIVES. The undersigned enters into this agreement for him/herself, his/her heirs, assigns and legal representatives. 9. CONSENT FOR EMERGENCY TREATMENT. The undersigned, as a participant in the subject activity, hereby consents to medical treatment in a medical emergency where the undersigned is unable to consent to such treatment. 10. INSURANCE. The undersigned understands the Campus Recreation does not carry participant insurance and that the undersigned will be solely responsible for any medical, health or personal injury costs relating to undersigned's use of the property, facilities and/or services of the Marshall Recreation Center. The undersigned is encouraged to have a medical physical examination and purchase health insurance prior to any and all participation. 11. JURISDICTION. This Assumption of Risk, Waiver, and Release from Liability Agreement shall be governed in all respects by the laws of the State of West Virginia. The parties agree to use the State of West Virginia for Jurisdiction and the County of Cabell as Venue for any disputes between the parties. 12. SEVERABILITY. If any term, clause, or provision of this Assumption of Risk, Waiver, and Release from Liability Agreement is held to be illegal, invalid or unenforceable, or the application thereof to any person or circumstance shall to any extent be illegal, invalid or unenforceable under present or future laws effective during the term hereof or of any provisions hereof which survive termination, then and in any such event, it is the express intention of the parties that the remainder of this Agreement, or the application of such term, clause or provision other than to those as to which it is held illegal, invalid or unenforceable, shall not be affected thereby, and each term, clause or provision of this Assumption of Risk, Waiver, and Release from Liability Agreement and the application thereof shall be legal, valid and enforceable to the fullest extent permitted by law. 13. ACKNOWLEDGMENT. The undersigned has read and fully understands this agreement and realizes it relates to surrendering and releasing valuable legal rights and does so freely and voluntarily.

PARTICIPANT NAME: _____

SIGNATURE: _____ DATE _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Date of Birth: _____ Gender: _____

Emergency Contact Name: _____ Emergency Contact Phone Number: _____

Consent and Release on Behalf of Minor I am the parent or legal guardian of the above named minor. I have read and understand the agreement and realize it relates to surrendering valuable legal rights of the minor and myself. I agree to be bound by all the terms of the agreement. I also give my consent to the participation in the activity of the minor.

SIGNATURE: _____ (Signature of Parent/Legal Guardian Consent and Release on Behalf of the Minor)

